



SINGAPORE PLANNED FAMILIES ASSOCIATION

Volunteer Application Form

Thank you for your interest in volunteering for Singapore Planned Families Association. A dedicated team of volunteers support our activities and we are delighted that you have offered your services. It is important to note that we are not always able to accept every offer of help we receive, in any event, we are extremely grateful to you for your support and hope to contact you in due course if a suitable position is identified to discuss your involvement.

The information you provide is strictly confidential. We welcome applications from people of all abilities, backgrounds and communities.

Personal Details			
Title (Mr/Mrs/Miss etc.):		Surname:	
Name:		Gender:	
Address: (Home address only)		NRIC/Passport No.:	
Home Tel No:		Mobile Tel No:	
Email:			
Employment Status:		Occupation:	

Your Availability	
Start date:	End date:
Please state your full availability, but be aware in order to be considered as a volunteer for Singapore Planned Families Association (SPFA) we require a minimum commitment of three days, which must include the SPPA event(s). A number of specific roles require a longer minimum commitment, so please ensure you state your full availability when completing your volunteer application. You must also be aged 15 or above in order to apply.	

Volunteering	
Volunteers are involved in every aspect of the event(s).	
Are you applying for a particular volunteer role?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
If yes, please provide details:	
How did you hear about volunteering for SPFA?	
Why would you like to volunteer?	

Please give details of your present employment/volunteering experience:

Please give details of your previous employment/volunteering experience:

Please give details of other skills or interests:

Current Endorsements:	
Do you have any criminal convictions or any pending? If yes, please give details.	
Have you ever been involved, or applied to be involved with any event organised by the Singapore Planned Families Association (SPFA) ? If yes please give details:	

References - Please give the contact details of two referees below (They may be a neighbour, former teacher or employer, but not a relative). Any offer of volunteer work is subject to satisfactory references.			
Title:		Title:	
Name:		Name:	
Surname:		Surname:	
Address (If work address please include Job Title & Company Name)		Address (If work address please include Job Title & Company Name)	
Tel No:		Tel No:	
Occupation:		Occupation:	
Email:		Email:	
Relationship to you:		Relationship to you:	

<p>Protecting your personal data</p> <p>The information you provide on this volunteer enrolment form will be used to process your request to become Singapore Planned Families Association (SPFA) volunteer and to comply with your communication preferences. We will process your personal information in connection with your voluntary service with Singapore Planned Families Association (SPFA) to enable us to manage your time spent with us in the best way possible, and for analytical purposes. Information about your performance and suitability for future opportunities may be disclosed to prospective managers or included in a reference requested by a future employer. Information will be held securely in Singapore Planned Families Association (SPFA)'s Volunteer Database.</p> <p>Please note, that unless otherwise specified by you in writing, your completion and submission of the form will be deemed to signify your explicit consent to Singapore Planned Families Association (SPFA) to use your personal information in the manner described above.</p>
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Declaration			
<ul style="list-style-type: none"> ❖ I confirm that I have not stated any information on this application form that I know to be false. ❖ I am over 15 years of age. ❖ I understand that any offer of volunteer work is subject to satisfactory references. ❖ In accordance with the PERSONAL DATA PROTECTION ACT 2012, I agree that Singapore Planned Families Association (SPAA) may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form can be stored on both manual and computer files. It will be held securely and only accessed by authorised personnel. 			
Signed:		Date:	

Please return completed form via email or post:-

Email: admin@spfa.org.sg

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